**WINTERBOURNE PARISH COUNCIL**

Friday May 13th 2016

Dear Councillor

You are summoned to attend the meeting of **Annual Meeting of Winterbourne Parish Council (WPC)** to be held in the main hall of the Glebe Hall, Winterbourne Earls, Salisbury, Wiltshire SP4 6HA on **Wednesday May 18th 2016 at 7.50pm** to transact the following business:

Yours faithfully, Melanie Thomas, Parish Clerk

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| 1. | **Election of Chairperson** |
| 2. | **Election of Vice-Chairperson** |
| 3. | **Apologies**Cllr Grace, Cllr Penn. |
| 4. | **Declarations of Interest** |
| 5. | **Minutes**To approve as a correct record, the minutes of the meeting held on April 20th 2016 |
| 6. | **Questions from the public** |
| 7. | **Reports from:*** Councillor Unitary Mike Hewitt
* Community Speedwatch scheme – report from team co-ordinator
* Report from community day held on 14/5/16 with discussion of plans for future community days
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| 8. | **Matters arising from previous meeting(s)*** Parish Council web page – domain name registration – update
* Rebuilding the river bank at bottom of amenity area – Cllr Judd
* Site visit re: 16/02161/FUL – land adjacent Marsh Motors, W’Gunner – Cllr Baker/Atkinson
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| 9. | **Correspondence*** Parishioner email of 5/5/16 entitled “grass”
* Parishioner email of 9/5/16 entitled “Winterbourne signs”
* Bourne Valley Day Centre (email of 11/5/16) – AGM – invitation to the Parish Council – consideration of attendance by member(s)
* Parishioner email 22/4/16 – entitled “Litter Thorneydown Road”
* Parishioner email of 13/5/16 – entitled “overgrown hedge”
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| 10. | **Finance*** Approval of May statement
* Invoices to be approved as at appendix one
* Submission of 2015/16 Annual accounts (following internal audit) for approval together with agreement for the Annual Governance Statement
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| 11. | **Highways*** White lines on the road outside property of 4 Dykes Cottages
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| 12. | **Planning*** 15/04004/OUT – Old Sarum Airfield Ltd, Lancaster Road, Old Sarum, Salisbury, Wilts SP4 6DZ
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| 13. | **Hills Group Best Kept Village competition, CPRE**  |
| 14. | **Winterbourne Parish Council web page:*** Discussion of layout/content
* Transparency funding grant – WPC confirmation of application
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| 15. | **Amenity Matters** * Consideration of new equipment for playground
* Replacement doors for waste bins – consideration of with quotation received
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| 16. | **Confirmation of date of next meeting**: June 15th 2016 |

Parish Clerk: Melanie Thomas, c/o Windrush, 5 Kings Paddock, Winterslow, Salisbury SP5 1RZ, Tel: 01980 863802

Email: winterbournepc@googlemail.com

Web: [www.thewinterbournes.org.uk](http://www.thewinterbournes.org.uk)