

Minutes of the meeting of Winterbourne Parish Council held on February 17th 2016 in the Glebe hall,  
Winterbourne Earls at 7.30pm

Present were – Cllr D Baker (Chairman), Cllr M Atkinson (Vice Chairperson), Cllr G Shepherd, Cllr P Biggins, Cllr R Judd, Cllr C Penn, Cllr N Grace, Cllr S Bucknell and Mrs M Thomas (Parish Clerk)

4 members of the public, Unitary Councillor Mike Hewitt, PC Ivor Noyce

		Action
1.	<b>Apologies</b> Cllr M Ostli-East.	
2.	<b>Declarations of Interest</b> Cllr Atkinson as the treasurer and representative of the Glebe hall committee.	
3.	<b>Minutes</b> To approve as a correct record, the minutes of the meeting held on January 20th 2016 - unanimously approved as a correct record and signed by the Chairman, Cllr Baker.	
4.	<b>Questions from the public</b> None.	
5.	<b>Reports from:</b> Councillor Unitary Mike Hewitt – Cllr Hewitt reported on wider Parish Council matters involving Wiltshire Council with note (i) that the Parish Steward scheme is to return to operation in April 2016 and (ii) details of new maintenance Wilts Council contract. Community Speedwatch scheme – a written report from the team co-ordinator was noted and received in the absence of the co-ordinator. The Parish Council conveyed its thanks and appreciation to the CSW for its valued work in the Parish.	
6.	<b>Matters arising from previous meeting(s)</b> Parish Council web page – domain name registration – update following request to transfer to Winterbourne PC – the Clerk confirmed that she had contacted the webmaster to enquire/request that the registration be transferred to the Parish Council and following its agreement to do so, with reply currently awaited. ACTION: add item to March agenda for follow up.	Clerk
7.	<b>Correspondence</b> Parishioner emails of 6&7/2/16 – Parking in layby Winterbourne Earls – the concerns of parking by vehicles at the site (noted to be particularly at school drop off and collection times) were discussed at length, with the Parishioner present and input from PC Noyce and the Parish Council. The Parish Council confirmed that it had endeavoured to address the concerns over many years of discussion at public meetings, liaison with the local police, school and Wiltshire Council. The Parish Council agreed that it would be advisable to contact the school to request that it distributes information leaflets to parents reminding them to be considerate in their parking habits (and to send a further reminder in September for the new academic year and for new parents). PC Noyce offered and agreed to visit the site with member(s) of his team to monitor the situation and to try to educate vehicle owners in respect of vehicle parking. The Parish Council conveyed its thanks to PC Noyce for his help and advice in this matter.  The Green at Summerlug, Winterbourne Earls ref: Parishioner email of 28/1/16 – noted with resolve to reply to the Parishioner to note that the Parish Council was endeavouring to alleviate the problem of parking at the site.  Parishioner email of 11/2/16 - Figsbury Road, Winterbourne Dauntsey – Parish Council discussed the communication with resolve to reply to the Parishioner to note that the Chairman of the Parish Council and Unitary Cllr had both spoken to the farmer in question with an effort to try to alleviate the noted concerns.	

	<p>Email of 16/2/16 – request from Glebe hall committee to use the field adjacent to the Church on 23/7/16 for the purpose of parking for a wedding – Parish Council considered the request with resolve that it was in agreement with the request.</p> <p>Parishioner email communication of 11/2/16 entitled “Figsbury Road, Winterbourne Dauntsey” – Parish Council discussed the noted concerns with the Parishioner present with note that it understood that the road was due to be repaired in the next financial year.</p>	
<b>8.</b>	<p><b>Finance</b> Approval of February statement - considered and unanimously approved.</p> <p>Invoices were considered as at appendix one with cheque payments authorised of: 000136 and 000137.</p>	
<b>9.</b>	<p><b>Highways</b> WINT14 – access to in light of recent occurrence of fly tipping incidence – discussion of the possibility of blocking off access to the site was discussed and following concern of recent fly tipping incidents with note that access could not be blocked off to the site as it is a public right of way and used by Network Rail.</p> <p>As part of this item the Parish Council asked the Clerk to enquire with Wiltshire Council if the Parish Council should apply to have both lanes closed (Tanners and Gaters) as closing just one (Tanners as indicated in a recent CATG report from a meeting held on 15/2/16)) would cause repercussions on the other.</p>	Clerk
<b>10.</b>	<p><b>Planning</b> 16/00379/FUL - 4 Figsbury Road, Winterbourne Dauntsey – the Parish Council discussed the application with resolve of Support Subject to Conditions - condition being that the window situated in the first floor elevation overlooking the neighbour has obscure glass and so as to retain privacy for the neighbour in question.</p>	Clerk
<b>11.</b>	<p><b>Neighbourhood Plan (NP)</b> Confirmation was given that a Vision Statement has been drafted by the NP steering group and circulated amongst its members with request for views on the statement. It is then planned to hold a public meeting in the Parish in April 2016 to seek agreement for a Vision Plan. The Parish Council conveyed its thanks and appreciation to the group for its valued work in the NP.</p>	
<b>12.</b>	<p><b>Review of licence (car park adjoining Winterbourne Glebe Hall) between Winterbourne Parish Council and the Bourne Valley nursery school) - further to the January WPC meeting with update from Cllr Baker</b> Cllr Baker and Grace provided an update to the Council following a meeting held in January. The Parish Council resolved that it would form a sub-committee with Cllr Baker, Atkinson and Grace with the Chairman of the hall committee to progress the review, in addition to seek clarification as to the responsibilities/onus of repair (fabric of hall and area surrounding it e.g. paths/steps/gravel) to the hall in relation to the hall committee and Parish Council. In addition, the Clerk was asked seek clarification with Wilts Council as to the liability for Vicarage Lane i.e. clarify whether under the jurisdiction of Wilts Council or the Parish Council.</p>	Clerk
<b>13.</b>	<p><b>Hills Group Best Kept Village competition, CPRE – entry 2016</b> Cllr Atkinson distributed a list showing current committee members for the planned competition entry along with notes for the entry form and a list of eyesores that could be addressed as part of a village tidy up. As part of this item it was suggested and agreed that the Parish Council writes to each of the allotment holders (when the 2016/17 invoices are despatched in March 2016) to enquire if any of the holders would wish to join a working party to help re-instate the path at the allotment site.</p>	Clerk
<b>14.</b>	<p><b>Community Day – preparations for 27/2/16 event</b> Preparations for the day were noted with reference to a distributed list of tasks for the event. Future community day events were confirmed as 2/4/16 and 14/5/16.</p>	
<b>15.</b>	<p><b>Celebration of Queen 90<sup>th</sup> birthday with reference to Area Board</b></p>	

	The Parish Council noted that it was awaiting details from the Area Board as to possible grants that may be available as part of the celebrations.	
<b>16.</b>	<b>Wiltshire Council Bus services review with note of services likely to be affected in the Winterbournes with reference to email of 11/2/16 “Your Bus Matters event in Chippenham Friday 19 February and Devizes Thursday 3 March - proposed cuts to bus services in Wiltshire”</b> – item noted with suggestion to deposit information leaflets in regard to the consultation at the local shop.	
<b>17.</b>	<b>Amenity Matters</b> None.	
<b>18.</b>	<b>Confirmation of date of next meeting:</b> confirmed as March 16th 2016	

Meeting concluded at 9.35pm